

YMCA BUFFALO NIAGARA

Job Description

TITLE: Lifeguard/Swim Instructor **BRANCH:** Delaware

INCUMBENT: _____ **DEPARTMENT:** Aquatics

REPORTS TO: Aquatic Director **GRADE:** 2

DATE: 7/16/10 **RANGE:** \$7.40

GENERAL FUNCTION:

Under the direction of the Aquatic Director, the Lifeguard/Swim Instructor is responsible for the safe operation of the swimming pool, and for delivering swim lessons in accordance with the design provided by the YMCA of the USA.

QUALIFICATIONS:

The incumbent for this position must be at least 18 years of age and must be currently certified as follows:

- YMCA or Red Cross Lifeguard Certification
- CPR for the Professional Rescuer
- Community First Aid or Standard First Aid
- AED
- Oxygen Administration

This position requires mental alertness and excellent physical condition. The ability to effectively communicate with youth and adults, as well as to enforce pool rules is essential. The ability to see, hear, project voice, and move effectively is critical.

The incumbent must successfully complete the YMCA's New Employee Orientation and Child Abuse Prevention Training prior to employment.

JOB SEGMENTS:

1. Enforces all pool safety rules, Implements pool emergency procedures, Aids swimmers when necessary, Completes incident reports, and Treat injuries.

2. Carries out all swimming instruction within the guidelines and standards of the YMCA of the USA and the YMCA of Greater Buffalo.
3. Is Alert, Friendly, and Responsive to swimmers, parents, and co-workers.
4. Records pool temperature, pool chemical qualities, documentation of swim lesson skill achievement, and attendance.
5. Assists in conducting parent evaluations, Achieves a 50% response rate and a 90% satisfaction rate.
6. Ensures proper usage of pool equipment, i.e., lane lines, emergency equipment, etc.
7. Attends all staff meetings and training sessions as required.
8. Maintains all required aquatic and CPR certifications, Assures that there is no lapse in certification.
9. Carries Out other duties as assigned.

EFFECT ON END RESULTS:

1. A safe swimming pool environment for swimmers and spectators.
2. Accurate and timely records of pool conditions, bather load, swim lesson attendance, and achievement.
3. A broad based, high quality swimming instruction program with a growing enrollment and revenue base.
4. Compliance with all requirements of the NYS Health Department, YMCA of the USA, and the YMCA of Greater Buffalo.

Employee

Date

Supervisor

Date