

**2010 – 2011 Preschool Education
Parent Information
YMCA Buffalo Niagara Ken Ton Family Branch
535 Belmont Avenue Kenmore, NY 14223 874-5051**

Registration

Registration for the 2010-2011 school year will begin March 1, 2010. Once a child is registered they will be registered for the entire school year. Re-registration WILL NOT be required.

Deposit

A deposit of \$50.00 is required at the time of registration from March 1st to August 15th. This deposit is non-refundable and will be deducted from the first tuition payment. After Aug 15th, the first month's payment is due in full.

Billing

Billing statements will be provided to families every month. Children joining after the start of Preschool in September will receive a pro-rated tuition plan based on the month they join. Parents are asked to make timely payments.

Credits

Credits due to medical conditions lasting more than 3 days will be given only when a medical excuse is presented from physician or hospital. The excuse must be submitted within 10 days of a child's absence from the program. All credit requests must be submitted to the Office Manager.

Tuition Payment Plan

For your convenience, we have broken down the yearly cost into 10 even installments. These payments are to be made on a monthly basis by the 15th of each month for the next month.

Children entering Kindergarten in Fall 2011 and Fall 2012

- | | | | |
|-----------|-----------------------|------------------------------------|---------------------------|
| • 5 Days: | Monday thru Friday AM | \$245 per month
\$320 per month | Member Rate
Non Member |
| • 3 Days: | Mon – Wed – Fri AM | \$140 per month
\$170 per month | Member Rate
Non Member |
| • 2 Days: | Tues – Thurs AM | \$105per month
\$150 per month | Member Rate
Non Member |

Late Payment

Failure to make payment the 15th of EVERY month for the next month will result in a \$20.00 late fee and possible suspension from the program until payment is made.

Snack

Each child will take turns bringing in snacks for the whole class. Nutritious snacks are encouraged. A schedule of who will bring snack in when will be provided to you by the Preschool Teachers.

Policies & Procedures

- Ken Ton YMCA Buffalo Niagara 2010-11 Preschool Information Form **MUST** be completed and turned in before your child may begin our program.
- **IMMUNIZATION RECORDS** for your child are required to be submitted before your child may begin our program.
- Preschool doors will open at 8:55 am and 11:55 am. Please be prompt when picking up your child.
- Check our bulletin board for announcements, messages & weekly lesson plans.
- Please label **ALL** of your child's clothing, swim suits, towels and belongings that are brought to school.
- Please be sure to sign your child IN and Out each day they attend classes
- If there is something we need to know for that Particular day please let us know (i.e. child not swimming)

Daily Program Components

- Fine Motor/Art Activities
- Music and Language Activities
- Circle time consisting of daily calendar check, weather and pledge of allegiance
- Learning Game/Experiential Activities
- Gross Motor/Movement Activities/Swimming
- Snack
- Story time, Finger Play and Poetry

Swimming

Instructional swim lessons are provided as a collaborative effort between the preschool and Aquatics Staff. The curriculum and rations are set forth by the YMCA Buffalo Niagara and YMCA of the USA.

- Swimming instruction includes initial testing and Weekly Progress Reports.
- Your child will swim the first day of school. Please dress your child in his/her bathing suit before coming to school (girls' suits on ½ way up). Wrap underwear in a towel and put it in a tote bag or book bag. Your child will change into underwear after we swim. Swim days are Mon – Thurs.

Field Trips

Car seats are required for field trips. Children are exempt from having to use a car seat if they are four years of age or weigh forty pounds. Parents **MUST** provide car seats for field trips.

2010-2011 Academic Calendar (Dates are subject to change)

September 13, 2010	3 and 5 day Classes Begin
September 14, 2010	2 day Class Begins
October 11, 2010	No Class: Columbus Day
November 2, 2010	No School: Staff Development Day
November 11, 2010	No Class: Veteran's Day
November 25-26, 2010	Thanksgiving Recess
December 24-Jan 2, 2011	Winter Recess
January 17, 2011	No Class: MLK Day
February 21-25, 2011	Early Spring Recess
March 18, 2011	No School: Staff Development Day
April 16-24, 2011	No Class: Spring Recess
May 30, 2011	No Class: Memorial Day
June 14/15, 2011	Last Day of Class
June 15, 2011	Moving Up Day/Graduation