

Additional Information

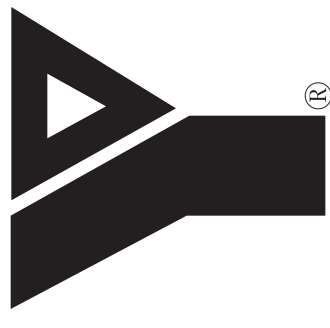
12 horizontal lines for additional information

YMCA BUFFALO NIAGARA

SACC INFORMATION FORM

Name, School, Grade, Age, Site fields

AM Program, PM Program checkboxes



ALLERGIES/MEDICATION section with questions and checkboxes

PROGRESSIVE DISCIPLINE POLICY

The safety and well-being of each child in our care is our number one priority. When behavior expectations are not met, YMCA staff will implement our progressive discipline policy to help correct the undesired behavior. Listed below are the steps utilized by our staff:

- a. Verbal warning given: explain why behavior is inappropriate.
b. Time out - time to refocus and redirect.
c. Verbal communication between parent and site coordinator.
d. Parent conference with site coordinator and program director, followed by a written summary of meeting.
e. If inappropriate behavior continues, child may be suspended from program for up to one week.
f. Prolonged disruptive and inappropriate behavior will result in dismissal from the SACC program.

Extreme Behavior Issues

In extreme cases, a child's behavior may warrant immediate suspension or expulsion from the program. Such cases include the use of profane or abusive language or any aggressive behavior which threatens or causes physical harm to other participants or staff.

OFFICE USE ONLY section with checkboxes for handbook receipt, notification, and completion



CHILD INFORMATION

Name _____ Nick Name _____ Male Female
 Grade in Fall _____ Date of Birth _____ Phone _____
 Home Address _____ City _____ State _____ Zip _____

APPLICANT INFORMATION

Name of person applying for child _____ Relationship to child _____
 Address _____ City _____ State _____ Zip _____
 Cell Phone _____ Email Address _____

In case of an emergency, notify: (List contact information for hours during Day Care - for example work address and phone if at work)

Mother _____ DOB _____ Address _____ (p) _____
 Father _____ DOB _____ Address _____ (p) _____
 Other _____ Address _____ (p) _____
 Physician or Medical Svc _____ Address _____ (p) _____

Names of individuals authorized to pick up child who are NOT listed above:

Name _____ Address _____ (p) _____
 Name _____ Address _____ (p) _____
 Name _____ Address _____ (p) _____
 Name _____ Address _____ (p) _____

HEALTH INFORMATION

The following information must be filled in by the parent/guardian. The intent of this information is to provide staff the background to provide appropriate care. Provide complete information so that we can be aware of your child's needs.

Allergies

Describe reaction and management of the reaction
 • Medications (e.g., penicillin) _____
 • Food (e.g., eggs, dairy) _____
 • Other (e.g., insect stings, hay fever) _____

Medications

Medications require a separate form. Please contact the Child Care Program Director for more information.

Insurance

Is participant covered by family medical/hospital insurance? Yes No Carrier/plan name _____
 Name of insured _____ Relationship to child _____
 Policy holder SS# or insurance ID # _____ Group # _____ Carrier Address _____

Health History

Any activities that child cannot participate in or needs one-on-one assistance? Yes No
 If yes, please explain _____
 Is your child currently being treated or followed by a medical professional for any of the following:
 Asthma Yes No Diarrhea/constipation Yes No
 Sickle Cell Trait Yes No Sickle Cell Disease Yes No
 Diabetes Yes No Seizures/Convulsions Yes No
 Please explain any "YES" answers _____

Any additional information about the child's behavior and physical, emotional or mental health the staff should be aware of?

 Special Information – AFO's, walkers, wheelchairs, assistance with toileting, behavior issues, Diets, habits, etc.

Publicity Photographs

May we use your child in publicity photographs? Yes No

CONSENT FOR RELEASE OF MEDICAL INFORMATION

I, _____, give permission for _____ to discuss my child's medical
 (Mother, Father, Guardian) (Health care provider)
 information, diagnosis and treatment, including medications with a representative of the YMCA's School Age Child Care program.
 Signature of parent or guardian _____ Date _____
 Health Care Provider's phone _____ Fax _____

AGREEMENT

- **Enrollment:** I consent to the enrollment of the child listed above in this facility and have been advised of the policies regarding fees (late fee of \$1/minute/child), transportation and the services provided by the facility and the New York State Department of Social Services regulations under which it operates.
- **Field Trips and Transportation:** My child is is **NOT** permitted to take part in field trips or excursions away from the facility under proper supervision, including transportation provided by or arranged for by the School Age Child Care program.
- **Swimming:** My child is is **NOT** permitted to participate in swimming activities from September to June. All children are swim tested and only approved swimmers are permitted in the deep end.
- **Homework:** Do you wish your child to work on his/her homework each day while in the program? Yes No Although, the YMCA assists children with homework daily, time limitations may not allow for completion of all work.
- **Emergency Medical Care:** I agree that in the case of accident or injury, emergency medical care may be given in the event I or the person(s) designated cannot be reached.
- **Correct information provided:** I have provided special information on this registration to assist the facility in caring for this child (diet, habits, allergies, medical issues, etc)
- **Parent Handbook:** I accept the policies and procedures contained in the School Age Child Care parent handbook. I have read and fully understand all policies and procedures contained within and agree to abide by them. I further understand that failure to abide by the policies and procedures contained in this handbook could result in dismissal from the program.

Signature of Parent/person(s) legally responsible: _____ Date: _____